

**TENDER DOCUMENT FOR THE PURCHASE OF SCIENCE LAB
DEVELOPMENT ITEMS**

**PATHANI SAMANTA COLLEGE,KHANDAPARA,NAYAGARH
PIN-752077**

TENDER FORM FEE Rs.500/-

Rs
17.03.25
Principal
Pathani Samanta College
Khandapara, Dist-Nayagarh

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Pr
17.03.25
Principal
Pethani Samanta College
Khandapara, Dist-Nayagarh

TENDER NOTICE FOR THE PURCHASE OF LAB DEVELOPMENT ITEMS

TENDER NOTICE No.123 /HE-NCNE-PLAN-0003-2024//PSCK /2025
/ Dt.11/03/2025

PATHANI SAMANTA COLLEGE, KHANDAPARA invites sealed tender from reputed registered manufacturer/authorized dealers/suppliers for purchase and supply of the following items.

Item Name	Earnest money	Last date/time of submission of tender form	Date/Time of opening of Technical Bids	Date/Time of opening of Financial Bids
1. XEROX WITH COLOUR PRINTER	Rs. 2000/-	03.04.2025 By 5:00 P.M	04.04.2025 1:00 P.M	07.04.2025
2. LED PROJECTOR, DESKTOP, LAPTOP, DSLR CAMERA	Rs. 15348/-			
3. CHAIR, ALMIRAH, COMPUTER TABLE, BULLETIN BOARD	Rs. 2990/-			

Interested firm may submit their sealed tender in two bid form as per term and condition of tender documents. The filled-in tender form for each item with **tender fee of Rs. 500/- and earnest money as appropriate** both by demand draft in favor of **Principal, PATHANI SAMANTA COLLEGE, KHANDAPARA** should reach to the office by above date. The tender documents may be downloaded from our website www.pscollege.co.in

Rs. 17.03.25
Principal

Pathani Samanta College, Khandapara

1. Director, I&PR Department with request to please publish this notice on 01 national level English Daily and 01 Odia Daily News papers..
2. Convenor, College Website Committee with instruction to upload the notice on college website.
3. Notice Board

Rs. 17.03.25
Principal

Pathani Samanta College, Khandapara

Principal

Pathani Samanta College
Khandapara, Dist-Nayagarh

Terms and conditions

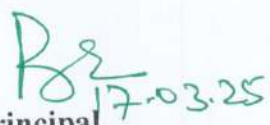
1. Sealed tender should reach **OFFICE OF THE PRINCIPAL, PATHANI SAMANTA COLLEGE, KHANDAPARA** on or before **03-04-2025 by 5:00 PM**.
2. Suppliers should send their tender through **Registered Post/Speed** post only. No other mode will be accepted.
3. The Tender document may be downloaded from College Website: www.pscollege.co.in Bidders using downloaded tender forms from College website must submit cost of tender document by demand draft drawn in favour of **PRINCIPAL, PATHANI SAMANTA COLLEGE, KHANDAPARA**, Payable at **STATE BANK OF INDIA KHANDAPARA** along with technical bid. The bid form downloaded through College website submitted without tender fees will not be accepted.
4. The bidders enrolled under MSME are exempted from EMD submission and relevant documents shall be submitted as proof of the same.
5. **The tender without EMD, Less EMD and document fee will summarily be rejected.**
6. The amount of EMD will be refunded in case of unsuccessful tenderer on submission of application with money receipt in original soon after the final decision. In case of successful tender, it will be refunded after submission of performance security. The successful bidder will have to deposit 3% of the L1 estimated value as the performance security. It is to be submitted after issuing of LOI to the successful bidder .

Pr
17/04/25
Principal
Pathani Samanta College
Khandapara, Dist-Nayagarh

7. Company/firm should be **registered manufacturer/supplier** of the item.
8. The tenderer must enclose adequate documents to prove **their authorization claim**. If not enclosed this college reserve the rights to accept or reject tenders of these agencies. The decision of the college in this regard will be final and shall be binding on tenderer.
9. The College at its discretion may extend the last date of submission of tender and opening of tenders.
10. Late and **delayed tenders will not be considered** and shall be returned unopened to the Bidder.
11. If tenderer give wrong information, college reserves the right to reject such bid at any stage and forfeit the Earnest Money Deposit.
12. Bids submitted without supporting documents are liable to be rejected.
13. In financial bid, the rate of item should be inclusive of **all taxes ,packing, forwarding, transit etc.**
14. The rate both in words and figures without any corrections or over writing should be quoted for each individual item separately. **The rates must be valid up to May 31,2025.**
15. **Quoting merely the lowest price does not confer any right to any bidder for award of supply order.** The Purchase Committee, reserves the right to select the equipment any bid under the grounds of specification compliance, technologically advanced quality, proven performance track record, brand reputation, service backup support & training, offer of additional / special features, compatibility with the existing System, etc.
16. On the acceptance of the rates as per the approved tender, the supply order will be placed by the Head of the office of college.
17. The college will reserve the full right to open/consider the second envelope if and only if the college is satisfied with information contents in envelope No.1.


17.03.25
Principal
Putheni Samanta College
Khandapara, Dist-Nayagarh

18. The college has the right to accept or reject any tender partly or fully without arising any reason thereof.
19. The items have to be supplied in standard packing at the premises of P.S.College, Khandapara, Dist-Nayagarh, Pin-752077, Odisha.
20. In event of any loss, damage, breakage or leakage or any shortage the bidder shall be liable to make good condition. Such loss and shortage found at the checking/inspection of the supplied Instrument/Equipment, "No extra cost" on such account shall be admissible.
21. Delivery has to be made **within 15 days** from the date of receipt of supply order.
22. **Each item should be strictly as per the specification.** In case of any deviation the college has the right to reject the item.
23. Installation, successful demonstration of equipment in the respective department is obligatory.
24. The training should be provided by the supplying companies for a minimum period of two days from the date of installation with an expert team.
25. If any item covered under warranty fails, the same shall be replaced free of cost including all the applicable charges including shipping cost both ways.
26. Final payment of Instrument/Equipment will be made only after installation and successful demonstration at the respective department of the college.
27. If the tenderer fails to comply with supply order within the specified period his order will be cancelled and EMD will be forfeited.
28. All the Tenders should be addressed to:


Principal
P.S.College, Khandapara
Pathari Samant College
Dist-Nayagarh
Khandapara, Dist-Nayagarh
Pin-752077

Instructions to be followed by the Supplier/Tenderer

(A) Submission of tender bid(sealing and marking of bids)

Bid should be submitted in two envelopes as mentioned below:-

1. Envelope-1 Technical Bid (duly sealed)should contain

- (a) Application form (as per Annexure-I)
- (b) Tender fee in the form of demand draft of Rs.500
- (c) EMD as appropriate in the form of demand draft separately.
- (d) Technical bid form (as per Annexure-II) duly filled.
- (e) Copies of all certificate/documents in support of technical Bid.

NOTE:-Above(a)to(e)not enclosed, the envelope 2will not be opened.

2. Envelope-2 Financial Bid(Duly Sealed)Should contain

- (a) Financial bid form(as per Annexure-III)duly filled.
- (b) The supplier should quote the rate inclusive of all expenses ,charges, taxes,duties, transportation, packing and forwarding, insurance etc.
- (c) The rate in both words and figure without any correction or over writing should be quoted in financial bid.

3. Envelope-3 (Duly Sealed):Should contain

- (a) Both Envelope1&2
- (b) This envelope must bear the following Identifications:

(i) TENDER NOTICE FOR THE PURCHASE OF LAB DEVELOPMENT ITEMS

(ii) Tender Reference No.

(iii) DT.

(iv) Name & Address of the Tenderer with Phone & e-mail ID

Rg
17.03.25
Principal
Pathani Samanta College
Khandapara, Dist-Nayagarh

Annexure-I

TENDER FORM APPLICATION

To,

Principal

P.S.College,Khandapara

Sir,

With reference to your Notice Reference **No.123/HE-NCNE-PLAN-0003/2024//PSCK /2025, Dt.11/03/2025** I am here by submitting my tender for the supply, installation and maintenance of *TENDER NOTICE FOR THE LAB DEVELOPMENT ITEMS* accepting the terms & conditions mentioned in the tender document.

1	Name of the Bidder/Company name	
2	Full Postal Address	
3	Telephone Nos./Mobile Nos./Fax Nos. name of the Person Post Held	
4	Email ID	
5	PAN No.	
6	GST No.	
7	Tender submitted for the Brand(Please specify)	
8	EMD Demand Draft No. &date	
	Issuing Bank Details	
	Amount(in INR)	

Undertaking

I, the undersigned certify that I have gone through the terms & conditions mentioned in the bidding document and undertake to comply them.

The rates quoted by me are valid and binding upon me for the entire validity period and it is certified that the rates quoted are minimum and rational as per existing market rate.


Principal
Pathani Samanta College
Khandapara, Dist-Nayagadh

I give the rights to the competent authority of the Office of The Principal, P.S.College,Khandapara to forfeit the Earnest Money Deposit (EMD)/security Deposit by me/us if any delay occurs on my/agents part or fail to abide by the provision of the bidding document.

I hereby undertake to execute the work/supply order as per direction given in the tender document within stipulated period.

Date:
Place:

(Signature of the Bidder)

Name—
Designation—

Registration No. of supplier/tenderer

(Official seal of the Bidder)

Be
17.02.25
Principal
Pathani Samanta Colleg
Khandapara, Dist-Nayagarh

Annexure-II

TECHNICAL BID

Instrument/Equipment/Item Name.....

		Enclosed Yes/No
1	Name of the Tenderer/Company name	
2	Contact address, Telephone No. ,Mobile No. with e-mail ID	
3	Company/firm Registration No.(Copy to be enclosed)	
4	GST registration certificate(Copy to be enclosed)	
5	Experience Certificate in this field(Attach Separate sheet)	
6	Annual Turn over(Copies to been closed)	
7	Certificate of Sole Manufacturer/authorized Dealers of manufacturers/authorized supplier	
8	Tender Fee	
9	EMD Demand Draft No. and date	
	Issuing Bank details	
	Amount(in INR)	
	EMD Exemption certificate(if applicable)	

We agree with all the terms and conditions of the tender.

Name & Signature with Seal of the supplier

Principals
17.03.25
Principals
Pathani Samanta College
Khandapara, Dist-Navagam

Annexure-III

Financial Bid for Instruments

Name of the tenderer.....
Financial bid submitted for (Item Name.....Item No)
Make/Model.....

Sr.No	Price details	Price per Unit
1.	Cost of instrument/equipment with essential accessories	
2.	GST payable	CGST
		SGST
		IGST
3.	Packing and forwarding charge up to station of dispatch	
4.	Transportation and insurance charges up to destination	
5.	Installation, commissioning and training charges if any	
6.	Any other charges, if any	
	Total Price inclusive all charges and tax(Sum of 1 to 6)	

Total Bid price in
figures..... In
words.....
....

(Seal & Signature of the
bidder)

Rg
17.03.25.
Principal
Pethani Samanta College
Khandapara, Dist-Nayagarh

Annexure-IV

Acceptance of terms & conditions of tender (Must be on Letter Head)

To

Date

The Principal
P.S.College,Khandapara
Dist-Nayagarh Pin-752077

Subject: Acceptance of Terms & conditions of Tender.

Tender ref.No.: No.123/HE-NCNE-PLAN-0003 - 2024/PSCK/2025, Dt.11/03/2025

I/We hereby certify that I/we have read entire terms & conditions of the tender documents from Page (including all documents like annexure, schedules etc.) which form part of the tender document and I/we shall abide by the terms & conditions/clauses contained therein.


The corrigendum(s) issued from time to time by Principal,P.S.College,Khandapara, to have also been taken into consideration, while submitting this acceptance letter.

I/We hereby unconditionally accept the tender conditions of above-mentioned tender document(s)/corrigendum(s) in totality/entirely.

In case any provisions of this tender are found violated, Principal,P.S.College,Khandapara, Dist Nayagarh,Odisha shall be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely and we shall not have any claim/right against Principal,P.S.College,Khandapara, Dist Nayagarh,Odisha in satisfaction of this condition.

I/We confirm that we or our Proprietor/Director/Partner have not been blacklisted or debarred or declared In eligible for corrupt/fraudulent practices either indefinitely or for a particular period of time by any Government or other agency. I/we further declare that no criminal case is registered on pending against the firm/company or its owner/partners/directors anywhere in India. Also, there are no contractual restrictions or legal disqualifications or other obligations which prohibit the applicant from entering into tender process.

(Seal & Signature of the bidder)


17.03.25
Principal
Pathani Samanta College
Khandapara, Dist-Nayagarh

PATHANI SAMANTA COLLEGE, KHANDAPARA
LAB. DEVELOPMENT ITEMS

Sl.No	Name	Quantity
1	Xerox machine with colour printer	05
2	Chair	05
3	Almirah (glass fitted)	05
4	Computer table	06
5	Canon DSLR Camera with Zoom lens	02
6	Bulletin Board	05
7	Projector LED	05
8	Desktop	06
9	Laptop	02

Item Sl.No	Specification
1	HP Laser jet Pro MFP M126a Printer Multi function, Monochrome Laser Printer.
2	DESKTOP (S01-PF21231 N , Slim Tower 12gen.intel core i5-12400, 8 GB RAM /512GB SSD, Black wired key board and mouse, Intel UHD Graphics 730/windows11/ MS Office, Dark Black 19.5" Monitor, Warranty, Antivirus -3Years,genuine office package
3	Chair Stainless Steel(Chrome) 50.8 D X 50.8w X 88.9H cm. wt.8 KG

4	Iron Almirah. Mild Steel Gray 6.5 feet height 2 doors W X H X D-75X 32X 18"
5	DSLR CAMERA 18MP Resulation 100-12800 ISO 1080PHD video EF-S18-135 mm R-3.5 -5.6 kit Lens EMOS Sencor Size-22.3 X 14.9 mm aps c Digital DIGIC 4 processer
6	Computer Table Rectangular, 20D X 5W X 12 item, Wood Colour, Metal painted laminated, Self-01, Cabinete -01, Table thickness -29.5" Max.Height-60 c.m


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Pathani Samanta College
Khandapara, Dist-Nayagari

7	LED Projector Bend MX560 DPL,4000 Lumens ,High Brightness, 20000:1 High Contrast ratio, Duel HDML,USB-A, UPTO 15000 Hrs ,Extra -long lamp life 10w speaker,3D-capable,White Display resolution-1024 X 768 Max-1024 X 768 Pixel Wattage-50w Dimmension-7L X 19.9 W X 15.1 H Cm VGA CABLE ,Power cord Remote Warranty Card
8	Bulletin board Land scape with single Door Aluminum frame 6 ft*4 ft Lockable, pin up.
9	LAPTOP HP 39.6 cm 16GB RAM,HARD DISK SIZE-512GB Intel Corei5-12350 12 th gen,720 FDH Camera win1/ and MS OFFICE-2021 1920 X 1080 PIXEL PROCESSER SPEED -4.4 GHz USB 3.0 No of Ports-07 Scanner resolution-1080p Mouse Warranty, Antivirus -3Years,genuine office package


Principal
P. S. Samanta College
Khandapara, Dist-Nayagarh